



# Property Management Company

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## OUR FEES TO LANDLORDS

### 1) LETTINGS

#### 1.1 LETTING ONLY

We charge a fee equivalent to **TWO WEEKS' RENT** for a property letting which is mainly taken up by the following activities:

Preparation for marketing. Uploading property details and pictures to Rightmove. Dealing with marketing enquiries and filtering out unsuitable Applicants. Site time with prospective applicants who do not pursue an application. Feeding back any constructive criticisms or observations regarding the property gained during unsuccessful viewings. Sending you final copies of tenancy agreements, meter readings and tenant contact details. Protecting the Deposit with the DPS where you do not hold an account yourself. Ensuring that the DPS information is properly served on the tenants.

#### 1.2 LETTING AND MANAGEMENT

We charge a fee equivalent to **ONE WEEK'S RENT** for a property letting which is then handed to us to manage. All the services above are provided at an initial discount on the strength of building up a long-term business relationship. In addition to this fee, further fees are deducted from on-going rents received. Our fees are negotiable but based around a figure of 8% - 10%. This fee is to cover the safe receipt and forwarding of rent payments as well as attending to any maintenance or repair issues as they arise. The property is also inspected at intervals throughout the term of the agreement and any extension of the tenancy.

**WE PRIDE OURSELVES ON BEING COMPETITIVE BUT WE WILL NOT  
'MATCH ANY QUOTE' ETC. THE JOB REQUIRES TIME AND TIME IS  
UNFORTUNATELY MONEY!**